



ENGLISH



# PRIVACY DECLARATION

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## 1 Basic Information on Data Processing

This privacy declaration explains how we use personal data within the IFS app and for what purposes.

You can access this information at any time within the IFS app.

We take the protection of your personal data seriously and treat your personal data as confidential, and in accordance with the statutory data protection regulations. We collect, use, and store personal data exclusively within the scope of the provisions of data protection laws. These include, in particular, the General Data Protection Regulation (GDPR), the new German Federal Data Protection Act (BDSG New), and country-specific data protection laws. In concrete terms, this means that we will only use your data if permitted by law. In other words, we may process your data if it is necessary for the provision of our services (e.g., use of the IFS app) or if it is required by law, you have given your consent, or if the processing of the data is justified on the basis of our legitimate interests (commercial operation of our company and security of our app).

Terms such as “personal data” and “processing” correspond to the definitions in the GDPR.

## 2 Controller

The controller for the data processing is:

IFS Management GmbH, Am Weidendamm 1A  
10117 Berlin, Germany

Tel. +49 (0) 30 726 250 74

Fax +49 (0) 30 726 250 79

E-mail [dataprotection@ifs-certification.com](mailto:dataprotection@ifs-certification.com)

Internet [www.ifs-certification.com](http://www.ifs-certification.com)

## 3 Contact Details of the Data Protection Officer

Mr Nils Gustke

Gesellschaft für Personaldienstleistungen mbH

Pestalozzistraße 27

34119 Kassel, Germany

Tel. +49 (0) 561 7896868

Fax +49 (0) 561 7896861

E-mail [gustke@gfp24.de](mailto:gustke@gfp24.de)

Internet [www.gfp24.de](http://www.gfp24.de)



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### 4 Legal Bases

Please note that the following legal bases exist for the processing of data:

- Consent, Art. 6 para. 1 a) and Art. 7 GDPR.
- Processing for the performance of our services, implementation of contractual measures, Art. 6 para. 1 b) GDPR.
- Fulfillment of our legal obligations, Art. 6 para 1 c) GDPR.
- Protection of our legitimate interests, Art. 6 para, 1 f) GDPR.

### 5 Disclosure of Data to Third Parties and Third Party Providers

We will only disclose your data to third parties within the scope of the legal requirements, for example if this is required for contractual purposes on the basis of Art. 6 para 1 b) GDPR or is justified on the basis of legitimate interests in accordance with Art. 6 para. 1 f) GDPR.

If we use third parties to provide our IFS App, we will take appropriate legal precautions and appropriate technical and organizational measures to ensure the protection of your personal data.

### 6 Collection and Use of Data

#### a | General Information

We collect and use the personal data of every user insofar as this is required for the user to be able to use our IFS app. This includes, in particular, features identifying the user and details on the start, end, and scope of the use of the IFS app.

We collect a range of general data and information each time our IFS app is used. This general data and information is stored in the log files of a server (see point 8 of this privacy declaration). In detail:

#### b | Downloading the IFS App

When downloading the app, necessary information is sent to the App Store, such as your username, email address, customer account number, the time of download, your payment information, and the unique device number. We have no influence on this collection of data and are not responsible for such. We will process this data that has been provided to the extent necessary to download the app onto your mobile device (e.g., smartphone). In addition, this data is not stored by us.

#### c | registration and Login

Before using the IFS app, you must register by providing the following data, which we will store: Name, email address, password of your choice, user group that you belong to (retailer, company, public authority, auditor, consultant, or other), and any other data resulting from the data entry form. Before any subsequent use of the IFS app, you must log in by providing this data.

The data is processed on the basis of Art. 6 para. 1 b) and f) GDPR.



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### c | Using the IFS App

When using the IFS app, we collect the following personal data: Unique device number (IMEI = International Mobile Equipment Identity), unique network subscriber number (IMSI = International Mobile Subscriber Identity), mobile number (MSISDN), MAC address for WLAN use, and email address.

This data is processed on the basis of Art. 6 para. 1 b) and f) GDPR.

With the aid of your registration and the server log files (see point 8 of this privacy declaration), we are able to identify the form in which you used the IFS app.

### e | Use of your Contacts, Calendar, Photos, Reminders, and Other Data

When you open the Cloud and Pro versions of the app, we will ask for your permission to use your contacts, calendar, photos, reminders, and, if necessary, other data. If you refuse, the IFS app will not use this data. In this case, you might not be able to use all the features of our IFS app. You can give or revoke your permission at a later time in the settings of your operating system. This data is processed on the basis of Art. 6 para. 1 b) GDPR.

If you allow access to this data, the IFS app will only access this data and transmit it to our server to the extent necessary for the app to function. We will keep this data confidential and will erase it if you revoke the rights of use or it is no longer required for the provision of the services and there are no legal retention requirements.

## 7 Security

We maintain technical and organizational measures for the purpose of ensuring data security. However, we draw your attention to the fact that online data transmission (e.g., when communicating via email) can be exposed to security vulnerabilities. It is not possible to ensure the seamless protection of data against access by third parties.

## 8 Server Logs

We collect data on every access to the server on which our IFS app is located based on our legitimate interests within the meaning of Art. 6 para. 1 f) GDPR (so-called server log files). The IFS app transmits these server log files to us automatically. The data collected in this way includes the date and time of access, location, country, state, region, town/city, URL (web address) of the referring website, the file retrieved, notification regarding successful retrieval, the browser type and the browser version, as well as information about your operating system. We use this information solely for statistical purposes and for internal analysis purposes, such as improving the website. Once you have registered to use the IFS app, we can assign this data to you.



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### 9 Notes Function

The Notes function allows you to voluntarily enter any kind of information, including information that contains personal data. We will store this information for you. We will not pass on any information you enter voluntarily, including personal data, without your consent (except for the transmission of the data to processors who help us provide our IFS app).

The data is processed on the basis of Art. 6 para. 1 b) GDPR.

### 10 Newsletter

Once you have registered for the IFS app, we will use your email address to send you a newsletter. The newsletter contains news about our products and services.

In accordance with Art. 6 para 1 f) GDPR, we are entitled under data protection law to use your email address for a newsletter on the basis of our interest in direct marketing.

You can cancel your subscription to our newsletter or revoke your consent at any time. If you do not wish to receive further newsletters, please let us know by sending an email to the following address: [info@ifs-certification.com](mailto:info@ifs-certification.com). Please put "Unsubscribe from Newsletter" as the subject.

### 11 Rights of the Data Subject

Provided that the statutory requirements are met, you are entitled to rights in accordance with Art. 15 to 22 GDPR. These are your rights of access, rectification, erasure, restriction of processing, and rights to data portability.

In addition, you have a right to object to the processing that is based on Art. 6 para 1 f) GDPR and therefore on our legitimate interests. You may revoke your consent in the future.

### 12 Right to Lodge a Complaint with the Supervisory Authority

In accordance with Art. 77 GDPR, you are entitled to lodge a complaint with the supervisory authority if you consider that your data is being processed unlawfully.

### 13 Erasure of Data

The data stored by us will be erased as soon as it is no longer necessary for its intended purposes and the erasure does not conflict with any statutory retention requirements. In accordance with Section 257 of the German Commercial Code (Handelsgesetzbuch, HGB), the statutory retention period is six years for trading books, inventories, commercial papers, opening balance sheets, etc. and ten years for books, accounting records, supporting documents, and other tax-related documents in accordance with Section 147 of the German Fiscal Code (Abgabenordnung, AO).